



# THE COORDINATING & DEVELOPMENT CORPORATION

5210 Hollywood Avenue • P. O. Box 37005 • Shreveport, Louisiana 71133-7005  
Phone/TDD: (318) 632-2022 • Fax: (318) 632-2099 • E-mail: [info@cdconline.org](mailto:info@cdconline.org)  
Internet: [www.cdconline.org](http://www.cdconline.org)

**Jack "Bump" Skaggs**  
President and CEO

## AGENDA SEVENTH PLANNING DISTRICT CONSORTIUM WORKFORCE DEVELOPMENT BOARD MEETING Wednesday, March 14, 2018 at 11:30 a.m. Ralph and KaCoo's Seafood Restaurant Bossier Parish, Bossier City, LA

- I. Call to Order and Welcome.....Matt Wheeler  
Chairman
- II. Pledge and Invocation.....John "Chuck" Vaughan III  
Rehabilitation Regional Manager 2  
Louisiana Rehabilitation Services
- III. Roll Call of Members and Introduction of Guests.....Susan Butler  
WDB Secretary, CDC
- IV. Old Business  
Approval of Minutes from LWDB 70 Meeting Dated December 13, 2017.....Matt Wheeler
- V. New Business
  1. Approval of WIOA Policies: .....Angie Rymer  
Director of Workforce Development, CDC
    - a. OJT Policy
    - b. Youth Policy
    - c. Exit Policy
    - d. Follow-Up Policy
    - e. Youth Work Experience Policy
    - f. Business and Career Solutions Center Policies and Procedures
    - g. One-Stop Operator Policies and Procedures
    - h. Individual Training Account Policy
  2. Cooperative Endeavor Agreement and Youth Flyer.....Angie Rymer
  3. Budgets.....Nada Attaway  
Comptroller, CDC
  4. Personal Financial Disclosure and Ethics.....Angie Rymer

- 5. Activities Report..... Danny Hodson
- 6. Employer Seminar..... Mechelle Broussard  
Business Consultant, LWC
- 7. Monitoring Report..... Craig Sheppert  
EO Coordinator/Program Monitor, CDC
- 8. Other Business..... Matt Wheeler

**Next Workforce Development Board Meeting, June 13, 2018**

- VI. Adjournment..... Matt Wheeler